

## Arlee Community Development Corporation

Board Meeting Minutes

October 17, 2009

Board Members Present: Paul Mollica, Jack Duff, Philippa Crawford, Dale Duff, Frank White, Carol-Lynne Toleno

Board Members Absent: Judy Fundingsland, Amy Lisk-Thomas, Shaun Kendall, Ron Snyder

Members Present: Marie May, Helene Bourdon, Donna Mollica

Guests: Joshua Osher

A quorum was established

Paul asked if there was a motion to approve the minutes from September's meeting as emailed. Carol-Lynne made the motion. Dale seconded it. Motion passed unanimously.

President's Report: Paul read a letter emailed by Judy Fundingsland expressing her concern about missing meetings due to conflicts on Saturdays. According to our bylaws the board can remove a board member after 3 consecutive absences. Judy takes her position as a board member seriously and is active on committee work. She does not want other members to think she does not because she is not present at the monthly meeting. There was consensus by the board that Judy should remain an active Board member.

This brought up discussion about changing the meeting dates. Some suggestions were to alternate meetings each month from a weekday to a Saturday or have the board meet every other month and the executive committee meet every month. The Executive Committee will make a recommendation for consideration at the November meeting.

Marie May asked for an explanation of meetings and the role of members at meetings, which was given.

Although Dale Duff has resigned as Secretary, she will continue to write the monthly CDC letter for the school newsletter.

Since we have been unable to find another Board member to act as Secretary, Jack agreed to serve as Secretary/Treasurer for the year. We have done this in the past when necessary. Frank made a motion to appoint Jack as Secretary/Treasurer. Philippa seconded it. Motion passed unanimously.

Kelley had emailed a vote to board members to act as an administrative power of attorney for the IRS. The majority voted in favor. The IRS will only speak with officers unless they have a power of attorney on file for someone else. Having this in place for Kelley will allow her to call and obtain information on administrative tasks such as address changes, following up on letters received and responses. She does not have power of attorney with respect to tax issues.

Philippa attended the Montana Nonprofit Association's annual meeting. She said there are 528 members and she felt it is a solid group. She said that MNA is representing nonprofits in many ways that are valuable including the current health care reform. Brian Schweitzer spoke. The website address for MNA is [www.mtnonprofit.org](http://www.mtnonprofit.org).

Treasurer's Report: Jack would like to open a second savings account designated for unrestricted funds. Frank made the motion to have Jack do this. Carol-Lynne seconded it. Motion passed unanimously. Jack said that we received \$12,000.00 from Edwards Foundation instead of the \$14,650 we requested. Given the downturn in the economy the Foundation did not have adequate money to fully fund all their program partners, so they reduced funding for each of the partners in order to continue to fund all of them. We need to raise more dollars in the community as well as from grants.

Jack explained the 2010 budget projection spreadsheet he has available, utilizing a \$450 per month annual giving goals. Anyone who has questions or would like more information can contact Jack.

Grants update: Donna said that a lot of our program support is in the form of in-kind contributions which has helped us receive program grants. However, we need more unrestricted income as donations and Carol-Lynne will report on that. It is hard to bring in administrative dollars from grants. Administrative dollars cover office salaries, paying bills such as the telephone, office rent. The day to day operations.

Donna indicated that the \$12,000 received from the Edwards Foundation is adequate to continue to run the art program, although we may need to use some of the funds raised from the Chocolate Lover's Festival to make up some of the gap, particularly with respect to supplies.

Big Sky Planning Grant: Planning grant team members are continuing with planning. Business plans are being developed for the theater project and Npustin Press. They are receiving wonderful technical support from Joel Jahnke who runs Shakespeare in the Park relative to a portable stage that will fit perfectly at the west end of the Stick Game area at the Pow Wow grounds. In addition, Estee Fleming and Debra Starratt have volunteered to develop plans for agricultural components with activities such as a harvest festival and a farmer's market. To volunteer to assist Estee and Deb with this or for more information on the agricultural component contact Deb at 726-0101.

Donna continues to write small grant requests as reported in prior meetings.

### Committee Reports

Fundraising Committee: Carol-Lynne, Marie and Dale make up this committee. They are focusing on annual giving and think membership fees could be raised \$1.00. This still keeps membership dues manageable for everyone in our community. Jack made a motion to raise the membership fees from \$5.00 to \$6.00 annually beginning in January. Frank 2<sup>nd</sup> the motion. Motion passed unanimously.

The committee will call members to ask about giving monthly, quarterly or annually. Carol-Lynne thinks an amendment to the by-laws needs to be made requiring board members to make a financial contribution in accordance with their means. Jack said funders will want to know how much the board gives. Kelley and Donna will develop a pledge form. Donna said over time \$2500.00 per month (\$30,000 per year) in unrestricted giving is a great goal to achieve.

The thrust of the November CDC letter for the school newsletter will be fundraising.

Helene said she would be willing to host a potluck to help raise money.

Carol-Lynne is going to attend a seminar put on by the MNA next Wednesday on fundraising.

Jack Duff spoke about how impressed he and Dale were with the activities of the CDC when they moved to the Valley nearly two years ago. He stressed that it is important to educate members of the Valley about the fact that most of the dollars raised by the CDC stay in our community. It is also important for people to understand that the CDC is an independent organization and is not a part of the county or other governmental entity.

Food Buying Club: Amy was not able to attend so Kelley gave the next three dates for orders. October's order is due today and will be available for pick up on October 23<sup>rd</sup>. November's order is due on the 13<sup>th</sup> and will be available for pick up on the 20<sup>th</sup>. December's order due on the 11<sup>th</sup> and available for pick up on the 18<sup>th</sup>. All orders will be picked up at The Hangin' Art Gallery and please do so by 4:00pm on that day. Catalogs are available to look at at The Hangin' Art Gallery.

Jocko Valley Trails Committee: Jack spoke on behalf. They should be finding out about the National Parks Service grant in the next week. They are still working with the University of Michigan graduate students. They are also working with Lake County to see if they can benefit from the CTEP dollars. They plan on holding a public meeting or series of them in the future to inform the community of the plans and to alleviate any fears people may have regarding their land being taken away for use of a trail. Focus is on a trail from Dirty Corner to Nkwsn and Jocko Road to Nkwsn. Phela Hoyt, works with the 5 Valley Land Trust and will help deal with land issues.

Killdeer: Paul read an email Judy sent regarding the Killdeer Artisan Guild. She wrote: "We are continuing to work on our By-laws. Plus we are sending out an invitation to those who were part of the art show at the Hangin' Art Gallery to come to our first official general meeting, we will be talking about becoming an associate member of the Killdeer Artisan Guild and also about our upcoming Christmas Show at The Gallery."

After School Art Program: Philippa said that there are 37 students participating so far. That number will likely grow once sports are over. They now have a bus to bring the kids from the school to the art program. Philippa said that Donna and Deanne Smith played a big role in getting this to happen as well as Principal Lisa Miller who gave her permission. Shara Espinoza has also been a big help in making sure the children get to the bus. Ken Hill is the bus driver. Philippa could still use some help with food donations. Fruit, trail mix, juice. Nothing sugary. She could use some donations of art supplies as well. You can call or email Philippa to find out specifically what she needs. Her phone number is 726-3564 and email is [arl3859@blackfoot.net](mailto:arl3859@blackfoot.net). Anyone interested in making monetary donations, please make checks out to the CDC noting in the memo that it is for the art program.

#### Beautification:

Holiday Decorating: Letters will be going out this week to businesses asking for donations towards the trees we decorate each year. Wreaths will be available this year for businesses who find it difficult to maintain the trees. The wreaths are being made by the Corcoran's. There will be a community tree decorating day on Saturday, November 28<sup>th</sup> at The Hangin' Art Gallery beginning at 10:00 am.

New Year's Eve Party: Carol-Lynne is talking about making this a teen even since the majority of people coming are teens. It will still be open to everyone, but with the focus on teens. This year it will be a potluck.

#### OLD BUSINESS

Kelley spoke about bridge safety on behalf of Amy Burland. Amy said that three possible strategies had been brought up at a meeting for making the bridge safer for non-motorized crossing. They were; to add wings to the bridge for pedestrian crossing. (this was the most expensive idea), reconstructing the lanes to accommodate pedestrian crossing and a foot bridge under the bridge. The speed limit was temporarily reduced from 70 to 35mph due to the start of the road construction. The Jocko Valley Trails Committee continued meeting with MDOT over the summer and one of the last meetings they attended included representation from the Tribe and Lake County. When they asked for follow-up on pursuing one of the strategies, Doug Moeller said that he considered the lowered speed limit a 4<sup>th</sup> strategy- that it would not go back to 70 but would go up to 45 mph north of town and over the bridge after construction was complete and that has happened. There is no foot bridge being planned.

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The Senior Center is doing a call campaign to MDOT to get the speed limit lowered in town. If you would like to contact Doug Moeller at MDOT about lowering the speed limit in Arlee, his number is 523-5802. His email address is dmoeller@mt.gov.

NEW BUSINESS:

Proposed Evaro Community Council- Helene Bourdon spoke about this. A ballot is being mailed out which will include voting for or against the Evaro Community Council. Helene is concerned that most people are not aware of what this council will entail and if passed as it stands now, representation of Evaro would be not be fair. She said that the Commissioners will decide who will serve and that no one has spoken to The Tribes about this.

Radio- Joshua Osher spoke about establishing a radio station in Arlee. He did it in the last community he lived in. He said that costs are not much to do this. A minimal amount of equipment is needed and a small space can be used. The application for licensing to the FCC is \$1500.00 and annual costs could be kept down to around \$2000.00 a years. He said that he is happy to fill out the application, but there is a better chance of having it accepted if it goes through an organization such as the CDC. Charlie Vogel knows someone who has a tower which would be needed. Jack made a motion to have Josh pursue this. Philippa 2<sup>nd</sup> it. Motion passed. Josh will put together an estimated budget and more info to us for the next meeting.

Jack made a motion to adjourn the meeting. Dale 2<sup>nd</sup> it. Motion passed.

Meeting adjourned at 11:54am. The next meeting will be Saturday, November 21<sup>st</sup> at 10:00am at The Hangin' Art Gallery.

Respectfully Submitted by,

Kelley C Brown  
Administrative Assistant