

Arlee Community Development Corporation
Board Meeting Minutes
December 5, 2009

LOCATION: The Hangin' Art Gallery & Coffee House, Hwy 93, Arlee, MT

BOARD MEMBERS PRESENT: Philippa Crawford, Dale Duff, Jack Duff, Ron Snyder, Paul Mollica, Frank White, Carol-Lynne Toleno

BOARD MEMBERS ABSENT: Shaun Kendall, Judy Fundingsland, Amy Lisk-Thomas

MEMBERS PRESENT: Mary Stranahan, Karen Francis, Donna Mollica, Marie May

A quorum was established.

PRESIDENT'S REPORT: Welcome

Motion to approve minutes-Jack made the motion. Dale seconded it. Minutes were approved.

Paul would ask that people please make reports clear, concise and to the point so that the meetings can be kept as brief as possible. Decisions and discussions that can be done within committees need to be done in committee meetings and reported at Board meetings.

VICE PRESIDENT'S REPORT: Executive Committee Report –Jack, Paul and Carol-Lynne held an Executive Committee meeting with Frank White and Donna Mollica sitting in. There need to be monthly Executive Committee meetings including in July. They discussed what the capacities of the board are and what their official duties are. They reviewed obligations and duties of a board member, conflict of interest and by-laws. They would like to do an annual retreat in January, either the 9th or 16th. Frank offered his and Carol-Lynne's home for the retreat. The board needs to let Kelley know which the best date would be. They need to look at the Mission Statement. Jack and Kelley are looking into an online button for giving on website. Kelley has an email into Roxane asking for her help. Carol-Lynne feels there needs to be a grant committee in addition to a fundraising committee, but will be a part of the fundraising committee. The board is a decision making body. The Executive Committee is trying to make it so that the work is done with the committees and just reported at board meetings. Kelley will email the minutes from the Executive Committee meeting to board members.

SECRETARY'S REPORT: Nothing

TREASURER'S REPORT: Holiday decorating made \$351.00 after expenses excluding Carol-Lynne's expenses. There have been \$490.00 in contributions over last 2 months. Paul says the trees look great. Thanks to everyone who participated. Donna and Jack spoke with Ewam to see if we can help them with their bookkeeping. They will report back to the board when they have more information. It would just be bookkeeping. It would not involve actually handling money, paying bills or doing their taxes. There will be a contract between Ewam and the Arlee CDC that limits the CDC's responsibility.

Committee Reports

Food Buying Club: Amy Thomas had to leave so Kelley gave the next three dates for ordering. They are 12/11/09 with pickup on 12/18/09, 1/15/10 with pick up on 1/22/10 and 2/19/10 with pick up on 2/27/10.

Planning Grant: Donna gave an update on the progress of the planning grant. A first draft calendar of events has been prepared with events beginning in late spring 2010. Small committee work is proceeding on the theater project, Killdeer Artisans Guild, a Friday afternoon farmer's market that can begin in late June 2010, expanding spring-summer-fall festivals and planning for winter events at venues like Heart View Center and Cougar Ranch Lodge, and rodeo ground events. Anyone who is interested in copies of the proposed calendar and other summary documents should contact Kelley at the CDC office or Donna at 370-3358, donna@hanginartgallery.com

Donna indicated that the planning group for the theater is receiving a great deal of support from existing successful theaters and the Montana Arts Council. In addition, Jan Tusik of Lake County CDC is providing meaningful support for Killdeer Artisans Guild (see committee report below).

Ron asked if community members involved with theatre already established have been contacted. Donna said they are in the process of doing that.

Sample Foundation can help with bricks and mortar and are interested in Indian country according to Mary Stranahan. Anyone with knowledge of potential grants please let Donna know.

2011 Dalai Lama will come to Ewam and Arlee. Ewam could use some help completing the Buddha statues. They have 500 to go.

Fundraising Committee: Kelley spoke about Letterhead. Roxane Rinard made it so we can actually type on the letterhead document we have on the computer and made some changes so that we can use it for letterhead, just the logo or on posters.

Dale, Marie and Carol-Lynne have met three times. They sent out a letter to CDC members and past CDC members asking for support and would like board members to follow up with phone calls. Carol-Lynne gave each board member present a list of names with talking points. The fundraising committee wants to do this on a semi-annual basis. When you have completed your calls, let Kelley know. Kelley needs to email folks who are making pledges. It is suggested that we have our Mission Statement on our letterhead. Kelley will ask Roxanne about including Mission Statement on letterhead. Frank made motion to include Mission Statement. Ron 2nd it. Motion passed. Once Roxanne has done something send it to Carol-Lynne. Kelley read Mission Statement. "The Arlee Community Development Corporation will assist and

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foster the planning and development of projects deemed to be beneficial socially, physically, economically and culturally to the public interest of the Arlee-Jocko Valley community.”

Jocko Valley Trails: Mary- talked with County Commissioners and will know later this month if they get CTEP money. It takes \$126,000.00 per mile to complete a trail. Grant deadline 12/31 with Safe Routes to school for \$250,000.00 which Deanne Smith is working on. They are looking at paths from school to the fitness center and school to Oxford Lane. There is a grant due the end of January with the Parks Dept. Tribal CTEP have been contacted. They have more money. A school survey will go out. Make sure to fill it out. It will help with the grants. They will meet with the Salish Cultural Committee January 6th to get their approval for what they are doing. Jocko Bridge is a huge impediment to this plan. They are going to reopen this with MDOT to get the lanes from three to 2 and to get wings for walking. There is a December 10th meeting with MDOT to talk about business on signage, northbound speed limit and Coldwater exit. Jack is not sure if it is a public meeting, but will let Kelley know if it is so she can get the info out.

Ron would like to make a motion to have a letter from CDC addressing concerns. It was suggested to attend the December 10th meeting first and go from there. Put it on the agenda for the next CDC meeting.

Doug Moeller of MDOT has been very supportive and responsive.

Killdeer Artisan Guild: Greetings from warm/sunny L.A. from Judy. By-laws are complete. Incorporation is complete. They created an associate member category and have about 15. They have a new show up at The Hangin' Art Gallery. Killdeer and The Gallery have entered into a partnership. Killdeer took over attracting artists and changing over art. They applied for a grant with Jan Tusick for a retreat. Killdeer will contract with CDC so 10% will go to Admin funds.

Beautification/Holiday Decorating: Twelve trees were decorated and 4 wreaths. Wreaths were from the Corcoran's. Carol-Lynne would like to give Joyce Auer's class \$100 to \$150.00 to help for materials for banners. Joyce made a banner for Arlee Village of a toy soldier and is having a student make a Christmas tree. Motion to give \$150.00 to Joyce: Ron, Philippa 2nd. Motion passed. Patsy would love to make candy cane wreaths for the light posts. Wreaths cost more as they are more labor intensive. Jack suggested decorating the planted trees with white lights. Would have to pay to have plugs installed on the light posts. Frank will look into cost.

New Year's Eve Party: It is a community event and will be a potluck from 9-12. Carol-Lynne will decorate and bring chocolates and music and Donna will have a base. Art display will be coming down on Dec. 28th. Jack said he and Frank could put up a net and fill it with balloons to let down at midnight. Donna has advertised in Lively Times and Winter Guide in Valley Journal and put it in school newsletter. If the eggs are done again this year and filled with glitter, Donna does not want them broken outside. The glitter was tracked into The Gallery for months.

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Chocolate Lover's Festival: Carol-Lynne will help co-chair with Jo Crawford. Jo wants to get advertising out soon. They have been talking about having babysitting available. Carol-Lynne has a call into Brown Building board about using it if it will come clean and has not had a return call. Has a call into Dawn Magee about using Heart View and cost. Ron said that Val Espinoza is actually in charge of Brown Building now. Donna feels we should go with a location other than Brown Building since that building limits who can attend due to the stairs.

Donna said she would be willing to do invitations again, but Carol-Lynne will do them. Need to get advertising to radio stations. Michael Marsolek works at KUFM. Jo got advertising to radio stations last year.

Carol-Lynne would like decision on building next week.

NEW BUSINESS: LCCDC Meeting – Frank White - Frank said they take care of most business in committees and just quickly report on those committees in the main meeting. Board members sign a commitment to be on a committee and take a more serious position as a member and board member. The Executive Director handles the committees. Frank feels CDC board members need to move from a casual commitment to a full on commitment. New board members need to be trained. Need to have a board handbook. Mary is willing to share the board handbooks she has from the two boards she serves on.

COMMUNITY CALENDAR: Kelley – The school board and superintendant decided that we were advertising on our community calendar and they only allow that if it is non-profit. Since The Hangin' Art Gallery and Heart View Center paid for the calendar and it was mostly their information on the calendar, it was decided to no longer continue putting it in the school newsletter. Jack proposed we continue doing the calendar and put it up on bulletin boards each month. Carol-Lynne 2nd. Motion passed.

SPACE FOR LIBRARY, FOOD PANTRY AND CDC: Donna said the Sewer District has a lot that is available for a building and that the Sewer District is willing to work with us to explore that. Mary suggested looking at the Murdock Foundation for funding.

OLD BUSINESS: Evaro Community Council- Donna reported for Helene Bourdon. There has been a community council established. There is a meeting scheduled December 14th with Missoula County Commissioners in the morning. Helene asked Donna to attend and Donna would like to know how the board feels about it.

Motion made to adjourn meeting by Frank. Dale 2nd it. Motion passed.

Meeting adjourned 11:45am. No meeting date was set for January's meeting. The Board retreat in January will count as the monthly meeting.

Respectfully submitted by,

Kelley Brown
Administrative Assistant

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